

North Yorkshire Home Choice - Privacy Notice

Who We Are

North Yorkshire Home Choice is a Partnership of Local Authorities and Registered Social Landlords who provide social housing for rent in the wider area of North Yorkshire (excluding Harrogate)

What We Do

We provide a choice based lettings service which gives access to available social housing stock for rent through a single housing register.

Why We Need Your Information

When you apply for social housing and ask to join the North Yorkshire Home Choice Housing register we need you to complete a housing application.

The application form maybe electronic through the North Yorkshire Home Choice Website or paper based.

The purpose of the housing application form, the questions we ask and the information you provide is needed to enable us to process and administer your request for social housing.

We need this information to

- check you are legally eligible for social housing
- check you qualify for access to the North Yorkshire Home Choice Housing Register
- assess your priority housing need including the type and size of property you may be eligible for

Without this information we cannot operate the North Yorkshire Home Choice, choice based lettings service to help you access the social housing register.

We may use your information to provide statistical and demographic information, for example the number of applicants on the housing register or the number of households that have been housed, the demand for a certain type of property to support future planning. This information will be anonymised and will not identify any individual.

What Type of Information do we need

The information you provide as part of the housing application form will include personal data and this will include sensitive information (known as special category data)

For example Special Category data may be health related. If your current housing is unsuitable as it is impacting on your health or a disability and you have asked to move, we need this information to process and assess why your current home is unsuitable and how a move would be of benefit. .

Why we share information

We need to share your information so that we are able to operate a choice based letting scheme to allocate social housing, meet current legislation and to progress any properties you may have expressed an interest in renting through placing a bid.

Who we share your information with

We share your information with the local authorities and registered social landlords who process and administer your application for access to the NYHC housing register and eligibility for social housing.

Your information may be shared with other registered social landlords who advertise available social housing for rent for the purpose of allocating a property or specialist agencies who may need to assess the suitability of a property allocation.

Participating Landlords are registered social landlords who have access to the allocations IT system and associated landlords are those registered social landlords who have nomination agreements to provide housing to a local authority.

We publish a list of full partners, participating and associated landlords on the North Yorkshire Home Choice website <https://www.northyorkshirehomechoice.org.uk>

Information shared will be relevant in the allocation of social housing and/or where you have expressed an interest in a property following bidding.

We may be required or permitted under data protection legislation to disclose your personal data without your explicit consent e.g. if we have a legal obligation to do so such as law enforcement, fraud investigations, criminal prosecutions and court proceedings.

Information may also be shared with your family or associates or someone who represents you but only where you have asked us to do so.

How is your information stored

Your information is securely stored on the North Yorkshire Home Choice Housing Management system supplied and supported by Abritas and owned by Civica and housing management systems operated by our partner landlords, participating and associate landlords.

How long is the data kept

We will only keep your information for as long as is necessary and it will be held securely/confidentially and deleted/destroyed in line with agreed retention periods of each partner, associated or participating landlord and their internal retention periods.

Your Rights

To find out about your rights under the data Protection Act 1998 (and any successor legislation) you can go to the Information Commissioners Office (ICO)

<https://ico.org.uk/for-the-public/>

If you have any questions about this Privacy Notice, want to exercise your rights or if you have a complaint about how your information has been used, please contact us using the specific point of contact published on the website.

<https://www.northyorkshirehomechoice.org.uk/ContactUs>

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