

North Yorkshire Home Choice - Privacy Notice

When you make an application to the North Yorkshire Home Choice (NYHC) housing register you will be required to sign a declaration and consent agreeing to the provision and retention of such information that is necessary to assess your housing application.

WHAT INFORMATION IS STORED

Personal information for example, name address and date of birth for all applicants including household members and any family members supporting your application to seek accommodation.

Details of family relationships for persons of a household seeking accommodation

Details of past and present accommodation including financial records and references

Financial details such as income, savings, housing payments and any other financial assets

Medical information to support you or a member of your household's application for housing

Information from external agencies such as current and former landlords, health authorities, police and probation services, welfare support and other voluntary sectors.

This list is not exclusive and we reserve the right to request and retain any information about you and your household to assess your application for housing through North Yorkshire Home Choice.

HOW IS IT USED

Information is used to assess your application for housing and to confirm eligibility and qualification to join the NYHC housing register. Information can be accessed and shared by any staff employed by the NYHC partnership, including partner landlords, participating and associate landlords in accordance with their Data Protection registration . Details of Partners, participating and associated landlords can be found within the NYHC allocations policy and on the NYHC website.

Under the Data Protection Act 1998, we also have a legal duty to share information with 3rd party organisations such as the police and fraud agencies for the purposes of preventing and detecting crime or for anti-fraud purposes

Anonymised data is used to provide statistical and demographic information, for example the number of applicants on the housing register or the number of households that have been housed.

How is it stored

Data is securely stored on the North Yorkshire Home Choice IT system supplied and supported by Abris and also on systems operated by our partner, participating and associate landlords. Data held by each partner, participating and associate landlord will be treated in compliance with the requirements of the Data Protection Act 1998 (DPA).

The information shared will be stored securely in compliance with internal storage agreements of each service area and/or organisation

How long is the data kept

Data is held for as long as is necessary and no longer. We will only keep your information for as long as is necessary and it will be securely/confidentially deleted/destroyed in line with agreed retention periods of each partner, associated or participating partners and their internal retention periods.